

Terms of Reference

Terms of Reference:

- To determine the strategic direction of the school
- To monitor and evaluate the performance of the school by receiving reports from the head teacher
- To agree constitutional matters, including procedures (Standing Orders) where the governing body has discretion
- To consider whether or not to exercise delegation of functions to individuals or committees
- To agree committees terms of reference and membership
- To receive reports and ratify recommendations from committees/individual governors
- To consider business provided by the LA and other sources
- To investigate financial irregularities (head suspected)
- To agree selection panel for head teacher and deputy head appointments and ratify the appointment
- To suspend or end suspension of head teacher
- To draw up the instrument of government and amendments thereafter
- To elect or remove the chair and vice chair
- To appoint/dismiss the clerk
- To hold at least 3 governing body meetings a year
- To set up a register of governors' business interests and complete an annual return
- To recruit/appoint new governors
- To appoint the chair of any committee (*if not delegated to the committee itself*)
- To suspend a governor
- To manage the budget and consider proposed revisions
- To approve the school development plan
- To decide whether to delegate power to spend the delegated budget to the head teacher and if so establish financial limits of delegated authority
- To approve the first formal budget plan of the financial year
- To approve the Statement of Internal Control
- To ensure a statutory policies are in place and there is an effective policy review cycle
- To review and agree the Governor Code of Conduct
- To appoint and dismiss staff/Headteacher
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Terms of Reference agreed by Governing Body:

Date: 18th October 2017

Review of Terms of Reference:

The terms of reference will be reviewed annually by the committee with any recommendations sent to the next available Governing Body meeting for ratification.

Membership and Disqualification:

Callum Kidd
Paul Harris
Liz Stevenson
Jeanne Pratt
Tony Nicholson
Ian Johnson
Martin Gannon
Heather McClean
Stewart Bannon
Eileen Bannon
Rob Brooks
Andy Brown
Janis Green
Marie Coates

Full Governing Body Meeting



This committee will comprise 13 Governors, including the Headteacher and the Deputy Headteacher. All members are entitled to vote. The Governing Body agrees the members of the committee. Non-voting participants may be invited to meetings by the committee as and when required.

There are no disqualifications.

Chair:

Jeanne Pratt

The Governing Body will select one of the FBG members as chair and as vice chair at the clerked FGB meeting in the autumn term of the academic year. In the Chair's absence, vice-chair will act as Chair for the meeting.

Quorum:

The quorum will be 6 Governors who are members of the committee.

Meetings:

The committee will meet twice every term, one meeting will be clerked and one meeting will be unclerked. It can agree to meet more frequently if necessary.

Responsibilities:

The governing body of Carr Hill determines the strategic direction of the school and has responsibility for monitoring and evaluating the performance of the school as well as responsibility for financial matters.

Governor Training:

It is the responsibility of Governors to attend training relevant to their role on the committee and report back to colleagues as appropriate. Forthcoming LA events will be shared at committee meetings.

Reporting:

Minutes will be taken of any full governing body meeting and circulated to members.