



# Pupil Contact Details - Amendments

Child: \_\_\_\_\_

Class: \_\_\_\_\_

Date: \_\_\_\_\_



CHANGE OF ADDRESS

Old address: .....

New address: .....

.....

.....

.....

.....



CHANGE OF PHONE NO

Phone number (to be deleted):

New phone number:

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CHANGE OF EMERGENCY CONTACTS (ie removal, addition, change of phone no, change of name)

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EMAIL ADDRESS

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For Office Use Only



Emergency contact form updated



HomeContact database updated



SIMS updated



Class list (SBM's Office) updated



Manual dinner register updated