



Welcome back to a new school year. I hope everyone has had a great summer, enjoying the lovely sunshine and warm weather and spending time with family and friends.

This year sees us with a new Headteacher and Deputy Headteacher at the helm of our great school and your children will be getting used to a new class and new teachers - changes all around but I am sure within a few weeks everyone will have settled into their new classes, ready for the coming year.

I am sure this term will be a great term, the lead up to Christmas is always a busy but enjoyable time.

I hope to see you around, in the yard or around the school, but if you don't see me and would like a chat, please feel free to get in touch with me via the school. I am always happy to find time to meet up with parents to discuss any issues you might have.

Have a great term

Jeanne Pratt, Chair of Governors

Internet Safety

The internet is amazing. Children can play, learn, create and connect - opening up a whole world of exciting possibilities. But with the digital world changing all the time, how can you make sure your child's staying safe?

That's where the NSPCC come in. They have teamed up with O2 to help keep children safe when they're using the internet, social networks, apps, games and more.

Whether you're an online expert or you're not sure where to start, their tools and advice will help you keep your child safe. For more information, visit <https://www.nspcc.org.uk/preventing-abuse/keeping-children-safe/online-safety/>.

If you want to set up parental controls, adjust privacy settings or get advice on social networks, their experts are there to help – call them on 0808 8005002

Important Dates to Remember

Please remember that:-

- Year 6 pupils take their Key Stage 2 SATs during the week commencing 13th May 2019;
- Years 3, 4 and 5 have their optional SATs during the week commencing 20th May 2019;
- Year 2 pupils have ongoing Key Stage One assessments throughout May 2019.
- Year 1 pupils will complete the Phonics Screening Check during the week commencing 10th June 2019

As there is no authorised absence for holidays taken in term time we expect all of our children to attend school during these weeks unless they are genuinely ill.



Don't forget, the school has an easyfundraising account that helps raise funds for our School Fund Account. Easyfundraising is a free service that allows good causes to raise money when their supporters (you) shop online. It doesn't cost you a penny extra but when you shop via easyfundraising, the site give easyfundraising a commission for your purchase. Easyfundraising then turn that into a donation and give it our School Fund.

To help raise funds that are then used to support your children:

- Go to www.easyfunding.org.uk
- In the "Search for cause" box enter Carr Hill School Fund and select us from the drop down box
- Click **[Join Us]** and create your account (it's 100% free and they don't take any payment info as you give this to the supplier, e.g. Amazon, as you would normally).

SCHOOL TERM DATES 2018/2019

Term	Start of Term for Pupils	School Closed	Last Day of Term for Pupils
Autumn	Tue 4 th September 2018	Mon 3 rd September 2018 – staff training day Mon 22 nd until Fri 26 th October 2018 – half term	Friday 21 st December 2018
Spring	Mon 7 th January 2019	Mon 18 th until Fri 22 nd February 2019 – half term	Friday 5 th April 2019
Summer	Tue 23 rd April 2019	Mon 6 th May 2019 – bank holiday Fri 24 th May 2019 – staff training day Mon 27 th May until Fri 31 st May 2019 – half term Mon 24 th June 2019 – occasional day	Friday 19 th July 2019

Key dates for the Autumn Term 2018

Below is a short list of some of our key dates for the remainder of the Autumn Term – we hope you will find these useful and will be able to attend any events directly involving your children.

- 17th September 2018 - Year 3 and 4 Parents' Curriculum Meeting - after school
- 18th September 2018 - Year 6 Participation in Gateshead Citizenship Ceremony
- 18th September 2018 - Year 1 and 2 Parents' Curriculum Meeting - after school
- 25th September 2018 - Year 5 and 6 Parents' Curriculum Meeting - after school
- 26th September 2018 - Reception Parents' Curriculum Meeting - after school
- 28th September 2018 - MacMillan Coffee Morning for Parents and Carers
- 2nd October 2018 - Nursery Parent Overview Meeting - 11am
- 22nd October – 26th October - Half Term Break
- Weeks beginning 5th and 12th November 2018 - Individual Pupil Parent Consultation Meetings
- 14th November 2018 - Year 6 Visit to Safety Works
- 30th November 2018 - 'Christmas Tree' Collection from 'Chopwell Woods - Gateshead'
- 7th December 2018 - Flu Vaccine for Reception – Year 6 pupils
- 13th December 2018 - Reception, Year 1 and 2 Nativity Performance am and pm
- 14th December 2018 - Nursery Singing Performance
- 17th December 2018 - Year 3 and 4 Christmas Performance pm
- 18th December 2018 - Year 3 and 4 Christmas Performance am
Year 1 and 2 Christmas Party pm
Year 5 and 6 Christmas Show at St Alban's Church, Windy Nook
- 19th December 2018 - Nursery and Reception Christmas Party am
Year 3, 4, 5 and 6 Christmas Parties pm
- 20th December 2018 - Christmas Lunch and Christmas Jumper Day
- 21st December 2018 - Last Day of Autumn Term and Christmas Holidays begin!

Further information will be given about these individual events closer to the time. In addition to these dates, educational visits will also be arranged to support the pupils learning and understanding of their curriculum.

Carr Hill Community Primary School Privacy Notice

How we use pupil information

We collect and use pupil information under the Data Protection Act 1998 (DPA) and “Article 6” and “Article 9” of the General Data Protection Regulation (GDPR). We use the pupil data:

- to support pupil learning
- to monitor and report on pupil progress
- to provide appropriate pastoral care
- to assess the quality of our services
- to comply with the law regarding data sharing

We may also receive information from their previous school or college, local authority, the Department for Education (DfE) and the Learning Records Service (LRS). Schools and local authorities have a (legal) duty under the DPA and the GDPR to ensure that any personal data they process is handled and stored securely.

The categories of pupil information that we collect, hold and share include

- Personal information (such as name, unique pupil number and address)
- Characteristics (such as ethnicity, language, nationality, birth country and free school meal eligibility)
- Attendance information (such as sessions attended, number of absences and absence reasons)

For details of what we collect, hold and share, please visit the Information Commissioner’s Office (ICO) Data Protection Register on <https://ico.org.uk/esdwebpages/search> and enter Z8979573.

Collecting pupil information

Whilst the majority of pupil information you provide to us is mandatory, some of it is provided to us on a voluntary basis. In order to comply with the General Data Protection Regulation, we will inform you whether you are required to provide certain pupil information to us or if you have a choice in this.

Storing pupil data

We hold pupil data for no longer than is necessary. Full details of data retention lists can be found at Appendix 1 “Records Management Society’s (RMS) Retention Guidelines for Schools. We routinely share pupil information with:

- schools that the pupil’s attend after leaving us
- our local authority
- the Department for Education (DfE)
- NHS (*for inoculations, etc*)

Why we share pupil information

We do not share information about our pupils with anyone without consent unless the law and our policies allow us to do so. We share pupils’ data with the Department for Education (DfE) on a statutory basis. This data sharing underpins school funding and educational attainment policy and monitoring. We are required to share information about our pupils with our local authority (LA) and the Department for Education (DfE) under section 3 of The Education (Information About Individual Pupils) (England) Regulations 2013.

Data collection requirements:

To find out more about the data collection requirements placed on us by the Department for Education (for example; via the school census) go to <https://www.gov.uk/education/data-collection-and-censuses-for-schools>.

The National Pupil Database (NPD)

The NPD is owned and managed by the Department for Education and contains information about pupils in schools in England. It provides invaluable evidence on educational performance to inform independent research, as well as studies commissioned by the Department. It is held in electronic format for statistical purposes. This information is securely collected from a range of sources including schools, local authorities and awarding bodies.

We are required by law, to provide information about our pupils to the DfE as part of statutory data collections such as the school census and early years’ census. Some of this information is then stored in the NPD. The law that allows this is the Education (Information About Individual Pupils) (England) Regulations 2013.

To find out more about the pupil information we share with the department, for the purpose of data collections, go to <https://www.gov.uk/education/data-collection-and-censuses-for-schools>.

To find out more about the NPD, go to <https://www.gov.uk/government/publications/national-pupil-database-user-guide-and-supporting-information>.

The department may share information about our pupils from the NPD with third parties who promote the education or well-being of children in England by:

- conducting research or analysis
- producing statistics
- providing information, advice or guidance

The Department has robust processes in place to ensure the confidentiality of our data is maintained and there are stringent controls in place regarding access and use of the data. Decisions on whether DfE releases data to third parties are subject to a strict approval process and based on a detailed assessment of:

- who is requesting the data
- the purpose for which it is required
- the level and sensitivity of data requested: and
- the arrangements in place to store and handle the data

To be granted access to pupil information, organisations must comply with strict terms and conditions covering the confidentiality and handling of the data, security arrangements and retention and use of the data.

For more information about the department's data sharing process, please visit: <https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>

For information about which organisations the department has provided pupil information, (and for which project), please visit the following website: <https://www.gov.uk/government/publications/national-pupil-database-requests-received>

To contact DfE: <https://www.gov.uk/contact-dfe>

Requesting access to your personal data

Under data protection legislation, parents and pupils have the right to request access to information about them that we hold. To make a request for your personal information, or be given access to your child's educational record, email the school at carrhillprimary@gateshead.gov.uk

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and
- claim compensation for damages caused by a breach of the Data Protection regulations

If you have a concern about the way we are collecting or using your personal data, you should raise your concern with us in the first instance or directly to the Information Commissioner's Office at <https://ico.org.uk/concerns/>

Contact:

If you would like to discuss anything in this privacy notice, please contact Paul Harris, Headteacher at Carr Hill Community Primary School (tel: 0191 4771203).